



Click & Collect Printing @ Kilkenny City Library

Instructions:

1. **Email** your document to the appropriate address below.

Or share your document with the **PrinterOn Mobile App**, where you can find the printer by Keyword or Location search.

Alternatively, browse the [PrintSpots Directory](#) to upload your document.

2. Check your email, or the Print History in the PrinterOn App, for a **Release Code** (can take up to 5 minutes to process).

3. To retrieve your document at the **PrintStation**, enter the 6-digit Release Code and make payment when prompted.

Cash and Card Payment (incl. Contactless) now Accepted!

Email / Price / Keyword

[A4 Colour - Email: kilkeny.colour@printspots.com](mailto:kilkenny.colour@printspots.com)

Price / Page: €0.60

Keyword: kilkeny.colour

[A4 Black-White - Email: kilkeny.bw@printspots.com](mailto:kilkenny.bw@printspots.com)

Price / Page: €0.20

Keyword: kilkeny.bw

[A3 Colour - Email: kilkeny.colour.a3@printspots.com](mailto:kilkenny.colour.a3@printspots.com)

Price / Page: €1.20

Keyword: kilkeny.colour.a3

[A3 Black-White - Email: kilkeny.bw.a3@printspots.com](mailto:kilkenny.bw.a3@printspots.com)

Price / Page: €0.40

Keyword: kilkeny.bw.a3

NOTES:

- **PRIVACY RELEASE CODES:** You receive separate codes for the email message and each attached document.
- **TIME LIMIT:** You have up to 3 days (72 hours) to retrieve your document, and can reprint up to 10 times, within 1 hour.
- **DATA PROTECTION:** Please refer to www.printcopyandgo.com – Data Protection